TOWN OF EAGLE LAKE, MAINE

ANNUAL TOWN MEETING MINUTES

June 12, 2019

STATE OF MAINE, AROOSTOOK, ss STATE OF MAINE

TO: Abriana DeLena, Resident in the Town of Eagle Lake, in the County of Aroostook and State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Eagle Lake, in said County, qualified by law in Town affairs to meet at the Town Office Training Room, 36 Devoe Brook Road, in Eagle Lake, on the 11th of June A.D., 2019 at 12:00 o’clock in the morning, for the purpose of acting on Articles 1 and 2 (polls will be open from 12:00 p.m. to 8:00 p.m.).

And to notify and warn voters to meet at the Eagle Lake Elementary School Gymnasium, 24 School Street, in said Town of Eagle Lake, the 12th day of June A.D., 2019 at 6:30 o’clock in the evening, for the purpose of acting on the following articles, to wit:

1. **To choose a Moderator to preside at said meeting.**

Moved by Brian Devoe to nominate Maurice Pelletier as moderator for this meeting and seconded by Stephen Gagne. It was moved and voted on to approve for nominations to cease. It was then moved by Brian Devoe and seconded by Stephen Gagne to elect Maurice Pelletier to be moderator. The motion was approved and Maurice was sworn in by Town Clerk John Sutherland

1. **To elect all necessary Town Officers. Officers are required to be elected by secret ballot (Title 30-A M.R.S.A. §2528). Positions include one (1) Selectmen, Overseer of the Poor and Assessor for a three-year term, one (1) Selectmen, Overseer of the Poor and Assessor for a two-year term, one (1) Eagle Lake Water and Sewer Director for a five-year term and one (1) School Board Director for a three year term.**

Election results were:

Board of Selectmen :( 3 Year Term) Arthur Carroll-49 votes and (2 Year Term) Jennifer Dube – 49 votes.

Water and Sewer Director: Bruce Labbe 43 Vote, Write in Lauri Raymond 4 votes, Write in Robert Devoe 1 Vote

School Board Director: Reynold Raymond 43 votes, Write in Holly Hardwick 2 votes, Write in David Parent 1 Vote

The Moderator swore in the following: Arthur Carroll, Jennifer Dube and Reynold Raymond

1. To see what date the Town will vote taxes to be due and payable.

**SELECTMEN RECOMMEND: July 01, 2019**

**Moved by Iris Raymond to accept the Selectmen’s recommendation, seconded by Brian Devoe, the motion was voted on and approved.**

1. To see if the Town will vote to charge interest on taxes unpaid as of a certain date; if so, how much and what date.

**SELECTMEN RECOMMEND: 8% per annum effective October 1, 2019**

**Moved made by Reynold Raymond to accept the Selectmen’s recommendation, seconded by Brian Devoe, the motion was voted on and approved.**

1. To see if the Town will vote to set the interest rate to be paid by the Town on taxes that have received an abatement, if paid in full by October 1, 2019 (Title 36 M.S.R.A. §506-A).

**SELECTMEN RECOMMEND: 4% per annum**

**Moved by Reynold Raymond to accept the Selectmen’s recommendation and seconded by Brian Devoe. The motion was voted on and approved.**

1. To see if the Town will vote to allow the Tax Collector to accept payment of property taxes before said taxes are committed and to pay zero percent (0%) interest on said prepayments.

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Iris Raymond and seconded by Adele Carroll. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement with Real Term Energy to replace the existing street lights with LED street lights under such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town and to enter into a financial agreement with Katahdin Trust to finance the project for $45,000 @ 3.75% over 10 years. (See Treasurer Report).

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Adele Carroll and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen, to sell and dispose of any tax acquired real estate, on such terms as they deem advisable, to execute a municipal quit claim deed without covenants on such real estate that was tax acquired, and to allow the Town Treasurer to waive automatic lien foreclosures when it is in the best interest of the Town. Tax acquired real estate shall be offered by sealed bid after notice of sale has been advertised for two (2) consecutive weeks, unless the property is offered to the previous owner for accumulated taxes, interest, and other costs against the property.

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Brian Devoe and seconded by William Loder. The motion was voted on and approved.**

1. To see if the town will vote to authorize the Board of Selectmen to dispose of town-owned personal property with a value of $1,000 or less under such terms and conditions as they deemed to be in the best interest of the Town. **Value of property sold in 2018: $0.**

**SELECTMEN RECOMMEND PASSAGE**

**Moved to accept the article as written was made by William Loder and seconded by Adele Carroll. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen to execute contracts of terms three (3) years or less, for services deemed in the best interest of the Town.

**SELECTMEN RECOMMNED: PASSAGE**

**Moved to accept the article as written was made by Iris Raymond and seconded by Brian Devoe. The motion was voted on and approved.**

1. To see if the Town will vote to enact an ordinance entitled Building Notification Ordinance as outlined in the attached information.

***Informational Note:*** An attested copy of this ordinance has been posted together with the warrant, a copy is available on the Town of Eagle Lake website - www.townofeaglelake.org and copies are available at the Town Office. Copies will be available at the town meeting.

**SELECTMEN RECOMMNED: PASSAGE**

**Moved to accept the article as written was made by Tamie Sutherland and seconded by Iris Raymond. The motion was voted on and defeated.**

1. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for snowmobile grants from the State of Maine in conjunction with Eagle Lake Winter Riders Snowmobile Club, provided they deduct any amount due to the Town of Eagle Lake and agree to maintain trails for recreational use by the general public.

**SELECTMEN RECOMMNED: PASSAGE**

**Moved to accept the article as written was made by Gerald Raymond and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for ATV trail grants from the State of Maine in conjunction with the Eagle Lake Trailblazers ATV Club provided they deduct any amount due to the Town of Eagle Lake and agree to maintain trails for recreational use by the general public.

**SELECTMEN RECOMMNED: PASSAGE**

**Moved to accept the article as written was made by Gerald Raymond and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. To see if the Town will vote to approve 2019-2020 Community Development Block applications for the following:

* Micro-Enterprise Program
* Housing Assistance Program
* Downtown Revitalization Program
* Business Assistance Program
* Economic Development Fund Loan Program
* Public Infrastructure Program
* Maine Department of Conservation Recreational Trails Programs
* Maine DOT Safe Routes to School Program
* Maine DOT Quality Community Program
* STK Foundation Grant
* USDA Rural Development Programs
* Maine COPS Hiring Program
* Federal Emergency Management Grants
* FEMA Assistance to Firefighters Grants
* Grants.Gov-EMS Programs
* Maine Community Foundation
* Economic Development Administration
* Northern Borders Regional Commission

and to submit same to the Department of Economic and Community Development, and/or USDA Rural Development; and/or Maine DOT; and/or Maine DOC; and/or Maine Community Foundation; and/or STK Foundation and if said program is approved, to authorize the Board of Selectmen to accept said grant funds, to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such programs; and, fund our local matching share through un-appropriated reserves and/or in-kind services.

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by William Loder and seconded by Brian Devoe. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen, on behalf of the Town, to apply for Federal, State and private foundation grant funds for various projects to benefit the Town, such as for housing, roads, or general economic and community development purposes; and to further authorize the Selectmen to accept and expend such grant funds for their intended purpose only, provided that the grants do not oblige the Town to provide matching funds or other contributions that have not been previously approved by the voters.

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Stephen Gagne and seconded by Iris Raymond. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen to borrow a sum not to exceed $80,000 for road capital improvement; under such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town (See Treasurer Report).

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Brian Devoe and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. To see if the Town will vote to authorize the Board of Selectmen to utilize a sum not to exceed $8,500 from the Highway Reserve for road capital improvements; under such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Adele Carroll and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. (Written ballot required by statute) To see if the Town will vote to increase the property tax levy limit established for the Town of Eagle Lake required by State of Maine law, in the event that the municipal budget approved results in a tax commitment that is greater than this property tax levy limit.

**SELECTMEN RECOMMEND: PASSAGE**

**Moved to accept the article as written was made by Tamie Sutherland and seconded by Stephen Gagne. The motion was voted on and approved with 23 Yes, 4 No and 1 blank.**

1. To see what sum the Town will vote to raise and appropriate for Salaries and Wages.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $132,272**

**Moved to accept the article as written was made by Iris Raymond and seconded by Adel Carroll. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Benefits.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $48,590**

**Moved to accept the article as written was made by William Loder and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for the Auditor.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $6,750**

**Moved to accept the article as written was made by Iris Raymond and seconded by Stephen Gagne. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Economic Planning and Development.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $2,500**

**Moved to accept the article as written was made by Brian Devoe and seconded by Tamie Sutherland. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Code Enforcement, Local Plumbing Inspector, and Animal Control.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $5,810**

**Moved to accept the article as written was made by William Loder and seconded by Stephen Gagne. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Hydrants.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $77,564**

**Moved to accept the article as written was made by Tamielee Sutherland and seconded by Adele Carroll. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Street Lights.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $16,375**

**Moved to accept the article as written was made by Stephen Gagne and seconded by Gerald Raymond. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Incidentals.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $45,708**

**Moved to accept the article as written was made by Brian Devoe and seconded by Adele Carroll. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Insurances.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $19,702**

**Moved to accept the article as written was made by Adele Carroll and seconded by William Loder. The motion was voted on and approved.**

1. To see what sum the Town will vote to raise and appropriate for Bonds & Notes.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $200,251.32**

**Moved to accept the article as written was made by Iris Raymond and seconded by Tamie Sutherland. The motion was voted on and approved.**

**Article 29.** To see what sum the Town will vote to raise and appropriate for the Fire Department.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $32,680**

**Moved to accept the article as written was made by Brian Devoe and seconded by Stephen Gagne. The motion was voted on and approved.**

**Article 30.** To see what sum the Town will vote to raise and appropriate for Road Maintenance and Municipal Snow Removal (Municipal Building, Pond Brook Estates, Recreation Building, Library, Eagle Lake Elementary School, Sly Brook Road, and Town Roads).

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $124,325**

**Moved to accept the article as written was made by William Loder and seconded by Brian Devoe. The motion was voted on and approved.**

**Article 31.** To see what sum the Town will vote to raise and appropriate for General Assistance.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $1,500**

**Moved to accept the article as written was made by Stephen Gagne and seconded by Gerald Raymond. The motion was voted on and approved.**

**Article 32**. To see what sum the Town will vote to raise and appropriate for Library and Eagle Lake Elementary School Building Expense.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $23,650**

**Moved to accept the article as written was made by Adele Carroll and seconded by Tamie Sutherland. The motion was voted on and approved.**

**Article 33.** To see what sum the Town will vote to raise and appropriate for Equipment Expense.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $4,850**

**Moved to accept the article as written was made by William Loder and seconded by Brian Devoe. The motion was voted on and approved.**

**Article 34.** To see what sum the Town will vote to raise and appropriate for Recreation, Parks, and Boat Landing

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $17,005**

**Moved to accept the article as written was made by Brian Devoe and seconded by Tamie Sutherland. The motion was voted on and approved.**

**Article 35.** To see what sum the Town will vote to raise and appropriate for Recreation Program.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $9,500**

**Moved to accept the article as written was made by Tamie Sutherland and seconded by Iris Raymond. The motion was voted on and approved.**

**Article 36.** To see what sum the Town will vote to raise and appropriate for the Swimming Program for the residents of Eagle Lake.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $3,440**

**Moved to accept the article as written was made by Iris Raymond and seconded by Brian Devoe. The motion was voted on and approved.**

**Article 37.** To see what sum the Town will vote to raise and appropriate for the following reserve accounts:

* Fire Department Reserve- $ 10,000

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $10,000**

**Moved to accept the article as written was made by Brian Devoe and seconded by Iris Raymond. The motion was voted on and approved.**

**Article 38**. To see what sum the Town will vote to raise and appropriate for Unclassified.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $6,504**

**Motion to accept the article as written was made by Adele Carroll and seconded by Galen Devoe. The motion was voted on and approved.**

**Article 39.** To see if the Town will vote to authorize the Board of Selectmen to utilize $50,000 from the Undesignated Fund Balance for the purpose of reducing FY 2019/2020 property tax commitment and setting the mil rate.

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $50,000**

**Moved to accept the article as written was made by Brian Devoe and seconded by Adele Carroll. The motion was voted on and approved.**

**Article 40.** To see what sum the Town will vote to raise and appropriate for Municipal Solid Waste (NASWA).

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $93,925**

**Moved to accept the article as written was made by Adele Carroll and seconded by Galen Devoe. The motion was voted on and approved.**

**Article 41.** To see what sum the Town will vote to raise and appropriate for Ambulance Service Inc. (ASI).

**SELECTMEN & BUDGET COMMITTEE RECOMMEND: $27,399**

**Moved to accept the article as written was made by Iris Raymond and seconded by Galen Devoe. The motion was voted on and approved.**

**Article 42.** To see if the Town will vote to authorize the Treasurer to apply the following anticipated revenues towards the FY 2019/2020 Budget thereby reducing appropriations and overall Tax Commitment:

* Motor Vehicle Excise Tax $160,000
* Motor Vehicle Agent Fee $ 3,000
* Inland Fisheries & Wildlife Boat Excise Tax $ 4,500
* Inland Fisheries & Wildlife Boat Agent Fee $ 1,000
* Dog License Agent Fee $ 100
* Building Permit Fee $ 2,000
* Clerk Fees $ 1,500
* Lien Cost $ 2,500
* Miscellaneous Revenue $ 1,500
* Tree Growth Revenue $ 17,500
* General Assistance Reimbursement $ 200
* Boat Landing Revenue $ 3,420
* Snowmobile Registration Revenue $ 700
* Veteran Reimbursement $ 1,200
* Interest $ 9,500
* Interest on Deposits $ 1,500
* Fire & Rescue Appropriation $ 27,030
* Pond Brook Estates Revenue $ 42,500
* Faxes & Photocopy Revenue $ 100
* NASWA Administration Services $ 2,500
* North Woods Gate Fee $ 150
* Industrial Park Rental $ 4,400
* Municipal Revenue Sharing $ 48,000
* Local Road Assistance Program (LRAP) $ 13,500

**Total Anticipated Revenues $348,300**

**Moved to accept the article as written was made by Iris Raymond and seconded by Galen Devoe. The motion was voted on and approved.**

**Moved to adjourn was made by Brian Devoe and seconded by William Loder. The motion was voted on and approved. The meeting adjourned at 7:32 P.M.**

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