TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**August 21, 2019**

1. The meeting was called to order by Board Chair, Michelle Raymond at5:30 P.M.

 The Board members present included: Michelle Raymond, Wendy Dube, Louise

Fournier, Arthur Carroll and Jennifer Dube.

 Others in attendance were: John Sutherland, Town Manager; Denise Martin, Deputy

 Clerk

 2. INDUSTRIAL PARK LEASE:

 Tim Soucie requested the Board go into Executive Session so he could update the

 Board of Selectmen on his business plan.

 Executive Session 1 M.R.S.A. 405 § (6) (C) Economic Development

 Moved by Jennifer Dube to go into Executive Session, seconded by Louise Fournier

 Vote: Unanimously in favor. The Board went into Executive Session at 5:31 P.M.

 The Board exited Executive Session at 5:49 P.M.

 The Board asked Tim to notify the Town by August 30th of his intentions to either

 renew the lease or dissolve it.

 3. MICHAEL ROCHESTER PRESENTS THE TOWN FOREST HARVEST PLAN

 AND HARVEST RECCOMENDATIONS TO THE SELECTBOARD.

 Michael presented the Town Forest Plan and Harvest Recommendations established

 by the Town Forest Committee.

 Moved by Arthur Carroll to accept the Town Forest Plan and Harvest

 Recommendations, upgrade the road as necessary on land owned by the Town of

 Eagle Lake and not upgrade the road on land owned by the State of Maine, to use

 Shelby Morrison as the contractor and hire Michael Rochester as the Forester for the

 project, seconded by Louise Fournier.

 Vote: Unanimously in favor.

 4. APPROVE MINUTES OF JULY 17, 2019 SELECTMEN’S MEETING

 Moved by Louise Fournier with the stipulation that a correction to the July17 minutes to add

 “unruly children” to her motion regarding recreation, seconded by Wendy Dube

 Vote: Unanimously in favor.

 APPROVE MINUTES OF AUGUST 7, 2019 SELECTMEN’S MEETING

 Moved by Louise Fournier with the stipulation to change the spelling from “yeat” to

 “year”, seconded by Wendy Dube

 Vote: Unanimously in favor.

 13. OUT OF ORDER: PUBLIC COMMENTS

 Resident inquired about a wood cutting program in Winterville and if the Town of Eagle

 Lake had a similar program. Denise Martin replied that the program mentioned was

 not a Winterville sponsored program, but one sponsored by the State of Maine. The Town

 of Eagle Lake does not have such a plan in its forest.

 5. TOWN MANAGER’S REPORT

 a. Micro Loan

 Updated Selectmen on the Status of a Delinquent Account.

 b. Pond Brook

 c. Road Committee

 d. Recreation Department

 e. Fire Department

 There will be no Haunted Forrest this year. Rene would like to have a Gun Raffle

 Moved by Louise Fournier to approve the Gun Raffle, seconded by Arthur Carroll.

 Vote: Unanimously in favor.

 Eagle Lake Fire Department responded to a distress call from the Sheriff’s Department

 regarding a tractor trailer truck driver that became lost and found himself on Convent

 Road beyond the transfer station and could not get turned around. The Board felt that this

 is a towing issue and not a fire rescue call.

 John was asked to talk to the Sherriff’s Department and Fire Chief Rene St. Onge

 regarding these types of calls in the future.

 Moved made by Arthur to have John notified of future responses by Eagle Lake Fire

 Department of calls outside of fire suppression and emergency response, seconded

 by Louise Fournier.

 Vote: Unanimously in favor.

 f. Planning Board

 g. LED Street Light Program

 h. NASWA

 i. Committee to Provide Cost Effective Fire Protection for the Residents of the East

 Side of Eagle Lake.

 John updated the Selectman that Kent Nelson extending the Dry Hydrants deadline to

 mid-October.

6. MONTHLY FINANCIALS-JULY 2019

 a. Bank Reconciliations

 The Board directed John to research for better bank rates and bring back options to the

 next meeting.

 b. Pond Brook Bank Reconciliation

 John explained to the Board what an Uncleared Deposit is and discussed Deposits and

 Credits.

 Moved by Louise Fournier to not accept Pond Brook Bank Reconciliation due to questions

 regarding the status of Uncleared Deposits noted on the Bank Reconciliation Statement,

 seconded by Wendy Dube.

 Vote: Unanimously in favor.

 Moved by Arthur Carroll to review Pond Brook Bank Reconciliation in September,

 seconded by Wendy Dube.

 Vote: Unanimously in favor.

 c. Check Reconciliation

 d. Sample Check Audit

 Moved by Louise to accept the Monthly Financials for July for the Town of Eagle Lake,

 and the Sample Check Audit for July, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

 e. Sign Warrants

 Moved by Wendy Dube to Sign the Warrants, seconded by Louise Fournier

 Vote: Unanimously in favor.

 Selectmen signed Warrants.

 f. Micro Loan

 The Board directed John to add the proposed end dates for each Micro Loan account. .

 Moved by Arthur to accept the Micro Loan statement for July, seconded by Wendy Dube

 Vote: Unanimously in favor.

7. REVIEW INTERLOCAL AGREEMENT TO SHARE CODE ENFORCEMENT OFFICER

 WITH TOWN OF MASAWSKA

 Moved by Louise Fournier to sign the Interlocal Agreement for Madawaska and Eagle Lake to share the Code Enforcement Officer, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

8. CATERING LIQUOR LICENSE APPLICATION

 Moved by Arthur Carroll to approve the Catering License Application from Peter Saucier and the Knights of Columbus for a wedding reception dated August 31st, 2019, seconded by Wendy Dube

 Vote: Unanimously in favor.

9. POND BROOKS ESTATES

 The Board reviewed terms of the rental agreement.

10. 2019-20 TAX COMMITMENT

 Tax Bills set to go on Friday, August 23rd, 2019

11. REVIEW HEATING OIL BIDS FOR 2019-20 HEATING SEASON

 There were two Bids. Daigle Oil: fixed 2.305 per gallon and Fluctuates: 2.249 per gallon

 Dead River: fixed 2.223 contract required.

 Moved by Louise Fournier to go with the lowest bid at time of John reaching out to Dead River and Daigle Oil, seconded by Arthur Carroll

 Vote: Unanimously in favor.

12. PAVILION

 Moved by Louise Fournier that John will prepare a plan by April for the Board’s consideration to make the Pavilion more accessible to members of the public, seconded by Arthur Carroll

 Vote: Unanimously in favor

14. OTHER BUSINESS

 Chester M. Kearney sent a letter of engagement for the upcoming municipal audit.

 Moved by Wendy Dube to accept and sign the letter of engagement, seconded by Louise Fournier.

 Vote: Unanimously in favor.

 John received a Snow Mobile Trail Use Permit from John Francis, President of the

 Snowmobile Club. It requests to utilize a portion of Town of Eagle Lake property for

 the continuance of a snow sled trail. Authorization is from November 2019 to May 2023.

 Moved by Louise Fournier to give authorization. Seconded by Arthur Carroll.

 Vote: Unanimously in favor.

 The Board asked John to write a letter to Brian Devoe and update him to what is being done regarding the issue of excessive noise from the use of Jake Brakes near his home.

 John updated the Selectmen on two properties that are unregistered junk yards. The Board

 wishes to treat all property owners the same and stated the need to reach out to all property owners that have an unregistered junk yards.

 The Board asked John to get together with the Recreation Committee and ask them to put together a satisfaction survey for Summer Recreation. The survey would be disbursed to families of Summer Recreation participants to get input for next year’s program.

 Michelle Raymond announced she was taking a class on Wednesday evenings from

 September until December.

 Moved by Louise Fournier to change Selectman Meetings from the third Wednesday of the month to the third Tuesday of the month for the months of September, October, November and December, seconded by Wendy Dube

 Vote: Unanimously in favor.

 15. ADJOURNED

 Moved by Wendy Dube, seconded by Arthur Carroll to Adjourn

 Vote: Unanimously all in favor.

 Adjourn at 8.15 P.M.