 TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**MAY 17, 2023**

1. The meeting was called to order by Board Chair, Arthur Carroll at **5:34** P.M.

 Board members present included: Arthur Carroll, Wendy Dube, Jennifer Cole, Brian Devoe,

 and Raymond Saucier.

 Others present included: Town Manager, John Sutherland, Deputy Clerk, Rita Ricciardi and

 Eagle Lake residents Ronald Soucy representing the ATV club and Gerald Pelletier and

 snowmobile club president and Winterville resident John Francis.

2. **REVIEW AND CONSIDER REQUEST BY EAGLE LAKE WINTER RIDERS**

 **SNOWMOBILE CLUB TO CONSTRUCT A GARAGE FOR PARKING THEIR**

 **GROOMER ON PROPERTY WHERE THEIR GROOMER IS CURRENTLY**

 **PARKED**

 In attendance on behalf of the snowmobile club was John Francis, Ron Soucy & Gerald

 Pelletier. The request is to remove two temporary sheds and build a 32’ x 50’ permanent

 structure on a piece of town owned property located at 10 Devoe Brook Road to

 park the groomer, store trail maintenance equipment and act as a club house for the

 snowmobile club. Snowmobile club president John Francis stated that the budget for the

 garage is approximately $230,000. John said that he expects a lot of the materials to be

 donated and there are a number of people willing to donate time to construct the building.

 He added that a reimbursement grant that the club receives yearly requires the groomer to

 be housed indoors. Town Manager John Sutherland stated that this item will need to be

 added to the municipal warrant to allow the legislative body to vote on this issue.

 Moved by Brian Devoe to support the request by the Eagle Lake Winter Riders to construct

 a 32’ X 50’ structure on a piece of town owned property located at 10 Devoe Brook Road

 and add the request to the June 14, 2023 Annual Town Meeting warrant for consideration,

 seconded by Jennifer Cole.

 Vote: Unanimously in favor

3. **REVIEW AND CONSIDER TRAIL USE PERMIT FOR THE EAGLE LAKE**

 **TRAILBLAZERS.**

Eagle Lake resident Ronald Soucy is the president of the Eagle Lake Trail Blazers ATV

 club. Ron is asking the Board to consider signing a trail use permit to allow the local ATV

 trail to operate on town owned property. This includes the road right of ways. Ron stated

 that he needs to have the permit signed by all land owners who allow the club to place an

 ATV trail on their land. Having the signed permit will help them when they apply for grants

 for the club. Ron stated that the there are no changes in the trail map from last year.

Moved by Brian Devoe to accept and sign the trail use permit for town owned property,

 seconded by Raymond Saucier.

 Vote: Unanimously in favor. The Board requested that John sign the permit on behalf of the

 Town of Eagle Lake.

4. **TOWN MANAGER’S REPORT UPDATES**

 a. **Micro Loan**

 John informed the Board that he has two accounts that have fallen two months

 behind on their micro loan payments. John said that he sent each of them a notice

 that their accounts were behind and the amount needed to make their accounts

 current.

 John noted that all of the other micro loan accounts are current.

 b. **Pond Brook Estates**

 Apartment 12 continues to violate the smoking policy. They are smoking every place

 other than the designated smoking area. John stated that he had the town attorney

 send them a Notice to Cease and Desist regarding their smoking habits. John stated

 that if they decide not to comply with the cease and desist notice then he is advising

 to have attorney Frank Bemis begin the eviction process.

 John stated that $60,000 will be transferred from Pond Brook Estates account to the

 Town of Eagle Lake to cover bond for Pond Brook. This was the amount that was

 approved at last year’s annual town meeting.

c. **Roads**

 Fred Michaud and David Leclere worked to clean the sidewalks and then moved to

 filling potholes. John stated that once the potholes are filled he will have Fred begin

 working getting the municipal facilities ready for Memorial Day. John added that

 David Leclere submitted his resignation stating that the dust he was breathing was

 creating breathing issues for him.

 John stated that a sink hole has developed on Sly Brook Road where the gravel

 portion begins. John added that when it dries out we may have to dig it out and

 place some rock and fabric to allow the water to drain. John added that we also

 have a couple of soft spots on Deprey Road that will need to be addressed. John

 said that he travelled Convent Road beyond the transfer station to the Irving lands

 and noted that there are areas of erosion and areas that will require placing gravel to

 fix the road way. John stated that he will add this to his summer work schedule.

 d. **N.A.S.W.A.**

 John informed the Board that Community Cleanup Day is Saturday, May 20, 2023.

 Fee related items can be dropped off at the transfer station at no charge except for

 tires and building debris.

 John added that summer hours begin Wednesday, May 17, 2023 and will last until

 mid October. Summer hours are Wednesday 6-8:00 p.m. and Saturday 8:00 a.m. to

 5:00 p.m.

e. **Eagle Lake Fire Department**

Eagle Lake Fire Chief Robert St. Germain informed John that the Eagle Lake Fire

 Department will be participating in the Memorial Day parade. Robert St. Germain

 also informed John that since Memorial Day falls on the last weekend of the month,

 he plans on moving training up to Sunday, May 21. Robert informed John that he

 plans on continuing ladder training for his fire fighters.

 Eagle Lake Town Manager John Sutherland informed the Board that the Fire

 Department budget went over this year. John cited repairs to truck 2, an increase in

 minimum wage and heavy call volume as part of the reason for the overage. He

 informed the Board that he was requesting to add a warrant article to the annual

 town meeting warrant to cover the overage. The Board agreed with John’s request.

5. **MONTHLY FINANCIALS**

 Review monthly financials for April 2023

1. **Bank Reconciliation**

Moved by Brian Devoe to approve the Town Bank Reconciliation and Pond Brook Bank Reconciliation for April 2023, seconded by Jennifer Cole.

 Vote: unanimously in favor.

b. **Sample Check Audit**

Moved by Raymond Saucier to accept the Sample Check Audit, seconded by Brian Devoe.

 Vote: unanimously in favor.

1. **Sign Warrants and Check Reconciliation**

Moved by Brian Devoe to accept the March 2023 Warrants, seconded by Jennifer Cole.

 Vote: unanimously in favor.

1. **Micro Loan**

Moved by Brian Devoe to accept the March 2023 Micro Loan Reconciliation, seconded by Raymond Saucier.

 Vote: unanimously in favor.

6. **PUBLIC COMMENT**

There was no public comment.

7. **REVIEW AND ACCEPT MINUTES**

 APRIL 13, 2023 BOARD OF SELECTMENS’ BUDGET MEETING

 APRIL 19, 2023 BOARD OF SELECTMEN’S MEETING

 The Board reviewed the minutes of the April 13, 2023 Selectmen’s meeting with the

 Budget Committee to review the manager’s recommendations for the 2023-24 municipal

 budget.

 The Board reviewed the minutes of the April 19, 2023 Board of Selectmen’s regular

 monthly meeting.

 Moved by Raymond Saucier to accept the minutes from both of the Board of Selectmen’s

 meetings listed above, seconded by Jennifer Cole.

 Vote: Unanimously in favor.

8. **OPEN POLLS 8:00 AM TO 8:00 PM ACCORDING TO 21-A M.R.S.A. ARTICLE 2**

 **SECTION 626 FOR THE JUNE 13, 2023 MUNICIPAL ELECTION. APPOINT**

 **ELECTION WARDEN & ELECTION CLERK**

 John informed the Board that Tuesday, June 13, 2023 is Election Day. John stated that he

 would like to open the polls from 8:00 a.m. to 8:00 p.m. He added that he is recommending

 that we use Tom Roy as election warden and Laurie Belanger- Boutot as election clerk.

 Moved by Jennifer Cole to open the polls from 8:00 a.m. to 8:00 p.m. on June 13, 2023

 for the Municipal Election and use Tom Roy as the warden and Laurie Belanger Boutot as

 the ballot clerk, seconded by Brian Devoe

 Vote: Unanimously in favor

9.  **REVIEW & CONSIDER MUNICIPAL WARRANT FOR ANNUAL TOWN**

 **MEETING**

 The Board reviewed the warrant for annual town meeting to be held on Wednesday, June

 14, 2023. John asked the Board to consider what time they wished for the meeting to begin.

 The Board decided that 6:30 allowed residents time to get home from work and attend the

 meeting. Eagle Lake Winter Riders President John Francis informed John that the Club

 would not be making an extra payment on the groomer as previously discussed. John stated

 that he would change the article from receiving the extra payment to requesting town

 approval for building a structure at 10 Devoe Brook Road. John stated that he would add

 an article to cover the overage on the Fire Department expense account.

Moved by Brian Devoe to approve the municipal warrant for the June 14, 2023 Annual

 Town Meeting, seconded by Jennifer Cole

 Vote: Unanimously in favor.

10. **REVIEW AND CONSIDER SUMMER RECREATION PROGRAM**

Town Manager John Sutherland stated that he would like the Board to consider providing a

 summer recreation program for Eagle Lake youths. The Board agreed that Eagle Lake

 summer rec should be free for Eagle Lake tax payers. The Board asked John to reach out to

 Winterville and Wallagrass to see if they wished to contribute to this year’s program or if

 they wished to have their residents pay to attend.

 Moved by Jennifer Cole to move forward with a summer recreation program, seconded by

 Brian Devoe

 Vote: Unanimously in favor

11. **REVIEW AND CONSIDER BIDS FOR SCBA’S**

 John informed the Board that we received on bid for our bid request for 12 SCBA units

 with an extra tank each, one breathable air compressor and a filling station. The bid is from

 Industrial Protection Services LLC for $152,863.00. John added that John Marshall from

 Industrial Protection Services was a major asset providing specs and cost estimates for our

 success Aid to Fire Fighters grant application. These would be for the Scott brand air

 packs that our mutual aid partners, Fort Kent Fire Department use. If we were assisting

 Fort Kent Fire, our firefighters could use their filling station and if Fort Kent was assisting

 Eagle Lake, their fire fighters could use ours.

 Moved by Wendy Dube to accept the bid from Industrial Protection Services, seconded by

 Brian Devoe

 Vote: Unanimously in favor

12. **REVIEW AND CONSIDER BIDS FOR GRADING SERVICES**

 John informed the Board that we received three bids for road grading services for the

 following roadways in Eagle Lake: Devoe Brook Road, Deprey Road, Gilmore Brook Road

 and Sly Brook Road. They bids are as follows: Caron Earthworx $ 3,864.00, McGillian

 Inc. $12,900.00 and Simard Construction $ 6,275.00.

Moved by Brian Devoe to accept the bid by Caron Earthworx based on price, seconded by

 Raymond Saucier

 Vote: Unanimously in favor

13. **REVIEW AND CONSIDER PAVING OF POND BROOK ESTATES**

John informed the Board that the pavement at Pond Brook Estates is showing signs of

 deterioration. The Board agreed that the pavement is original and the building is

 approaching twenty years of age. John said that he had Robbie Morin of Moring Paving

 look at the property and submit an estimate for budgeting purposes for paving the driveway

 and sidewalks. John said he was surprised when the estimate came in at $54,500. John said

 that we could wait and do the project next year. After discussing the price, the Board

 decided to have John put the project out to bid and if the bids came in too high then we

 could put money away and pave next year.

 Moved by Jennifer Cole to go out to bid this year and if the bids are too high wait until next

 year, seconded by Brian Devoe.

Vote: Unanimously in favor.

14. **REVIEW & APPROVE MUNICIPAL BALLOT**

The Board reviewed the municipal ballot for the June 13, 2023 municipal elections.

 Running for two Board of Selectmen’s positions are current Selectmen Brian Devoe and

 Raymond Saucier and Eagle Lake residents Denise Martin and Apryl Gagnon. Morgan

 Wilson is running for School Board Director and John Martin is running for Water and

 Sewer District Trustee.

Moved by Raymond Saucier approve the municipal ballot, seconded by Jennifer Cole

15. **REVIEW AND CONSIDER COMMUNITY PROJECT FUNDING GRANT**

 **OPPORTUNITY**

John reminded the Board that the Town of Eagle Lake received a Community Project

 Funding grant to assist the Town of Eagle Lake in establishing a Fire Department

 substation and emergency shelter on Sly Brook Road. Selectman Wendy Dube voiced her

 concerns that she felt the substation will not be effective without volunteers who are

 willing to become trained Eagle Lake firefighters. Selectman Arthur Carroll stated that he

 has talked to a number of residents of Sly Brook Road and feels that he has a sufficient

 number committed to becoming trained Eagle Lake fire personnel. John stated that we

 have plenty of time to move this project forward as the period of performance is a number

 of years out. But John added that we will need to show that we are moving forward. The

 Board agreed that the community should hear it from the Selectmen at a public hearing

 rather than through the rumor mill. The Board agreed to discuss the issue further at the

 June Selectmen’s meeting and look to schedule the public hearings after annual town

 meeting.

16. **REVIEW AND CONSIDER OPTIONS FOR A SHED FOR EAGLE LAKE FIRE**

 **DEPARTMENT’S COMMUNICATION EQUIPMENT AT TOWER SITE**

 Selectman Brian Devoe stated that he received a quote for a shed to house the fire

 department’s communication equipment from J&J Mini Barns for $2,744.55 plus delivery

 from Easton. Brian said that a six by six shed would be suffice to house the equipment.

 Brian added that Marcel Cyr from Fort Kent builds mini sheds as well. Brian said that

 Marcel quoted him $1,600.00 for a six by six shed The Board agreed to add an article to

 the municipal annual town meeting warrant requesting that the town authorize the Board of

 Selectmen to purchase a mini shed for a sum not to exceed $3,500.00

 Moved by Brian Devoe to add an article to the annual town meeting warrant authorizing

 the Board of Selectmen to go forward with purchasing a mini shed to house the fire

 department’s communication equipment for a sum not to exceed $3,500 seconded by

 Jennifer Cole.

 Vote: unanimously in favor

17. **OTHER BUSINESS**

 John reminded the Board that theSchool budget referendum is Thursday, May 25, 2023

 beginning at the Eagle Lake Senior Citizens Center.

 Eagle Lake Grocery owner, Russell Soucy has requested his driveway be repaired by

 town due to damage from snowmobilers. John recommended that we repair anything that

 is part of the sidewalk but the remainder of the driveway would be on him.

 Amy Ricciardi came in and spoke with John about the Beach Pavilion requesting that the

 doors to Pavilion be kept open for the public to use. It was decided that the Rules of Use

 for the Pavilion be made apparent for the public to see.

 John said that he talked to Northern Maine General

 John brought to the boards’ attention that NMG is making a donation of a bus stop

 receptacle that will be placed at Pond Brook Estates for its designated smoking area.

A motion was brought to the board to install a handicap tub insert in the handicap unit

at Pond Brook Estates currently inhabited by Dana & Anne Nadeau.

Moved by Raymond Saucier in favor of going forward and installing on in the apartment

inhabited by Dana and Ann Nadeau, seconded by Arthur Carroll.

Vote: unanimously in favor.

It was brought to a board members attention that Bruce Dube is operating an illegal junkyard and it is getting quite unsightly. The board suggested to John Sutherland that he pay Bruce a visit with regards to this issue.

Discussion was had on how to proceed with the residence currently in bankruptcy whose from porch roof has collapsed and the building is becoming a hazard. At this

time, the town can’t do anything since the property ownert is under bankruptcy.

18. **ADJOURN – 8:00 pm**

Moved by Jennifer Cole, seconded by Brian Devoe



TOWN OF EAGLE LAKE

**BOARD OF ASSESSOR’S MEETING**

**MAY 17, 2023**

1. The meeting was called to order by Board Chair, Arthur Carroll at **8:01** P.M.
2. John Sutherland discussed the Homestead exemption and the info received with regards to declaration ratio. Our ratio is 81% currently with ME revenue. Last year the Town of Eagle Lake had 198 Homestead exemptions.
3. Option 1 is to select ME revenues declaration.

 Motion to accept ratio recommended by Maine revenue Service and sign the Certified

 Property Ratio by Brian Devoe, seconded by Raymond Saucier.

 Vote: unanimously in favor

1. **ADJOURN – 8:08 PM**

Moved by Brian Devoe, seconded by Jennifer Cole

Vote: unanimously in favor