



TOWN OF EAGLE LAKE
BOARD OF ASSESSOR'S MEETING
May 15, 2019

1. The Assessor's meeting was called to order by Board Chair, Michelle Raymond at 5:35 P.M. The Board members present included: Michelle Raymond, Wendy Dube, Louise Fournier, and Arthur Carroll.
Others in attendance were: John Sutherland, Town Manager; Angela Bossie, Deputy Clerk and a member of the community: John Francis, Chief Edward Endee, Tim Soucie, Branden L'Italien, and Troy Nadeau.
2. **CONSIDER A HOMESTEAD EXEMPTION FOR DAVID DESJARDIN:**
Moved by Wendy Dube and seconded by Louis Fournier to approve the homestead exemption for David Desjardin.
Vote: Unanimously in Favor.
3. **OTHER BUSINESS:**
No other business addressed at this time.
4. **ADJOURN:**
Moved by Arthur Carroll and seconded by Louise Fournier to adjourn the Assessor's Meeting At 5:36pm and move into the Board of Selectmen's Meeting.
Vote: Unanimously in favor

BOARD OF SELECTMEN'S MEETING

1. The meeting was called to order by Board Chair, Michelle Raymond at 5:36 P.M. The Board members present included: Michelle Raymond, Wendy Dube, Louise Fournier, and Arthur Carroll.
Others in attendance were: John Sutherland, Town Manager; Angela Bossie, Deputy Clerk and a member of the community: John Francis, Chief Edward Endee, Tim Soucie, Branden L'Italien, and Troy Nadeau.
2. **JOHN FRANCIS, PRESIDENT OF THE EAGLE LAKE WINTER RIDERS REQUESTS TO SPEAK TO THE BOARD ON BEHALF OF THE EAGLE LAKE WINTER RIDERS.**
 - John Francis made a request to the Board to not turn over the Groomer to the club in a cost savings effort and that the costs of the insurance remain with the Town and be deducted from the grant funds that were received. It was explained to John that the Town voted at town meeting to assist with the grant to purchase the groomer with the understanding that once the groomer was paid off it was to be signed over to the club.
 - The Board discussed adding \$ 1,000.00 to the budget to support the club to assist them in paying for the cost of insuring the groomer.
Moved by Wendy Dube and seconded by Louise Fournier to approve the additional \$1,000.00 to assist with the insurance of the Groomer and the amount to be added in the 2019-20 annual budget.

3. OUT OF ORDER: FIRE CHIEF EDWARD ENDEE DISCUSSES COMMUNICATION NEEDS FOR THE EAGLE LAKE FIRE DEPARTMENT.

- Chief Endee addressed the Board regarding the benefit of the Eagle Lake Fire Department being dispatched out of Fort Kent. The benefits would improve communications between firemen and dispatch and quicker mutual aid in the event of an emergency situation.
- Chief Endee will provide the Board with an estimate of the cost needed to expand Fort Kent dispatching to cover Eagle Lake.
Moved by Wendy Dube and seconded by Lousier Fournier to pursue using Fort Kent Dispatch Services.

Vote: Unanimously in favor

4. ADDED: EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A § 405(6) (C) ECONOMIC DEVELOPMENT: INDUSTRIAL PARK LEASE DISCUSSION.

Moved by Wendy Dube and seconded by Louise Fournier to go into Executive Session at 6:35pm.

Vote: Unanimously in favor.

Out of Executive Session at 7:05pm.

Moved by Arthur Carroll and seconded by Louise Fournier to accept a new agreement.

Starting June 1st - Tim has agreed to pay \$400.00 a month due on the first until September 2019 when the Board will re-evaluate. Mr. Soucy will come to the Selectman's meeting to provide monthly updates.

Vote: Unanimously in favor.

5. PUBLIC HEARING FOR BUILDING NOTIFICATION:

- Public Hearing began at 7:05pm
- The Board recommended John consult with Eagle Lake Code Enforcement Officer Andrew Dube. The Board agreed to remove the application fee and to include a penalty fee of \$ 100.00.

Public Hearing ended at 7:20pm

6. APPROVAL OF THE MINUTES OF APRIL 24th, 2019 SELECTMAN'S MEETING.

Michelle reminded the Board that part of our internal controls is to do a testing of a number of checks from warrant to cash and that our minutes should reflect that is being done and should include the check numbers selected.

Moved by Arthur Carroll and seconded by Wendy Dube to amend the minutes to show the test sample was completed and to include the check numbers audited.

Vote: Unanimously in favor.

7. MONTHLY FINANCIALS – April 2019

- John presented the Bank Reconciliation and Monthly Financial reports for April 2019 to the Board of Selectmen.

Moved by Wendy Dube and seconded by Arthur Carroll to accept the Financial Statements for April 2019.

Vote: Unanimously in favor.

- The Board reviewed and signed the Bank Statements and Reconciliations (Katahdin Trust, Pond Brook Estates and Microloan)

- The Board reviewed the Check Reconciliation audit trail for April from check to reconciliation. Checks included for The Town of Eagle Lake 10066, 10098, 10125, 10129, and 10109. Checks for Pond Brook included 2163 and 2164.

Moved by Wendy Dube and seconded by Arthur Carroll to accept the Reconciliation Statements and check audit for April 2019.

Vote: Unanimously in favor.

8. TOWN MANAGER'S REPORT

- Road Committee-The Board would like to see a copy of the Road Plan.
- Summer Recreation Positions- The Board requests the Recreation Committee to be involved in the interview process
- John informed the Board he will attend the Voter Registration Training on 5/20/2019 and 5/21/2019

9. PUBLIC COMMENT

- No public present for comment

10. TOWN MEETING WARRANT

The Board reviewed the Warrant for Annual Municipal Elections and Town Meeting. Annual Elections will be held on June 11 from 12-8p.m. and the Annual Town Meeting will be held on June 12 at 6:20 p.m.

Moved by Louise Fournier and seconded by Arthur Carrol to sign the warrant for annual Municipal Elections and annual Town Meeting.

Vote: Unanimously in favor.

11. SCHOOL UPDATE

- Different options for surveying the school were discussed. To survey the whole property the cost would be an estimated \$20,000.00. To survey the portion of property around the school using the carve out method would cost approximately \$6,000.00.

Moved by Arthur Carroll and seconded by Louise Fournier to authorize up to \$ 6,000.00 to survey the school/library buildings using the carve out method.

Vote: Unanimously in favor.

12. SIGN OVER THE GROOMER TO WINTER RIDERS

Moved by Louise Fournier and seconded by Wendy Dube authorizing John to sign the Piston Bully Groomer to the Winter Riders.

Vote: Unanimously in favor.

13. DISCUSS SLY BROOK RD

- It was requested by the Board that a letter be sent to Troy Jackson and John Martin requesting assistance with repairs to Sly Brook Road due to damage being done by hauling wood of State of Maine land.

Moved by Arthur Carroll and seconded by Louise Fournier for John to write a letter of Request for assistance with road repair to John Martin and Troy Jackson.

Vote: Unanimously in favor.

14. OTHER BUSINESS

- June 11 Election day the polls will be open from 12pm to 8pm.
- John will present the policy on the location of the Town's postings to the Board at

June's meeting. The policy will be considered for revision to assure Sly Brook posting and the Plaisted posting included for future guidance.

- John will make sure to remove the EL Winter Riders snowmobile club's snowmobile and groomer from the Town's insurances.
- The Board was informed that the Town of Winterville has elected not to pay a portion toward the recreation program this year. John was directed to remind the Winterville Board that this includes all recreation including winter skating. There is a fee for out of Town users that will apply to Winterville users moving forward.
- John will also assure that any non-resident child who wishes to participate in the Summer Recreation program is charges a non-resident fee.
- Stacy Belanger requested a desk from the school. She will be given the opportunity to pick one out.
- NMDC Appointment:
Moved by Louise Fournier and seconded by Arthur Carroll to appoint John Sutherland as the Town of Eagle Lake's representative.
Vote: Unanimously in favor.

11. ADJOURN:

Moved by Wendy Dube and seconded by Louise Fournier for the meeting to adjourn at 9:15 p.m.

Vote: Unanimously in favor.