TOWN OF EAGLE LAKET

**BOARD OF SELECTMEN’S MEETING**

**December 18, 2019**

1. The meeting was called to order by Board Member, Louise Fournier at5:30 P.M.

 The Board members present included: Louise Fournier, Wendy Dube, Jennifer Dube.

 and joined by the Chair, Michelle Raymond at 7 p.m.

 Others in attendance were: John Sutherland, Town Manager; Denise Martin, Deputy

 Clerk

2. EXECUTIVE SESSION: 1 M.R.S.A 405 § (6) (C) ECONOMIC DEVELOPEMNET

 REVIEW AND CONSIDER A MICRO LOAN APPLICATION

 Tom Roy d.b.a Bald Eagle

 Moved by Wendy Dube to go into Executive Session, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

 In: 5:34 p.m.

 Out: 5:37 p.m.

 Moved by Wendy to accept the request to refinance the outstanding balance, lowering the monthly payment and extending the term of the loan from 8 to 11 years, seconded by Jenifer Dube

 Vote: Unanimously in favor.

 3. PUBLIC COMMENT

 No Public Comments were made.

 4. APPROVE MEETING MINUTES OF NOVEMBER 26, 2019 SELECTMAN’S

 MEETING

 The Board noted that the meeting minutes for November 26 were not in their packets.

 The Board asked John to make sure December’s minutes are in the January Selectmen’s packets.

 Moved by Jennifer Dube to accept Meeting Minutes for November 26, 2019,

 seconded by Wendy Dube.

 Vote: Unanimously in favor.

 5. TOWN MANAGER’S REPORT UPDATE

 a. Micro Loan

 John was informed that the holder of account RS022015 intends to pay off his

 account on Friday.

 b. Pond Brook Estates

 The two empty apartments have been cleaned and ready to rent. John has received

 multiple applications and will begin interviewing perspective tenants.

 c. Road Committee

 Nothing to report.

 d. Recreation Committee

 John discussed the Winter Skating hours. As a result of discussion, the Skating Rink

 will be open 1-4 on Saturday afternoon, Friday and Saturday evenings from 6-9 p.m.

 and 1-4 on Sunday. The hours will be reviewed in January. There are two

 applicants for Rink Attendant. John will do background checks and follow up.

 e. Fire Department

 John informed the Board that a training is scheduled for this Sunday for the Fire

 Department. Rene asked John if it was okay to use Jaws Truck to escort the carolers on

 f. Planning Board

 Nothing to Report

 g. LED Street Light Program

 John reported that two of the newly installed LED street lights are out. He informed the

 Board that the issue was reported to Real Term Energy and the installer R. L. Todd.

 John informed Real Term the lights should be warrantied. R.L. Todd will be out to repair

 the lights.

 h. NASWA

 NASWA Board approved the Budget for 2020. There will be no budget increase for

 municipal solid waste this upcoming year.

 i Committee to Provide Cost Effective Fire Protection for the Residents of the East Side of

 Eagle Lake.

 Nothing to report.

 j Industrial Park Lease

 John discussed steps Frank Bemis recommended for going forward with the provisions

 for Terminating the Industrial Park Lease with the currant tenant. Frank said it would be

 better if tenant came in and terminated the lease himself. Wendy Dube made a motion

 to have John follow through with Section 11 of Industrial Park Lease regarding lease

 termination with any legal fees that incurred so far, and moving forward be forwarded to

 the tenant, seconded by Jennifer Dube.

 Vote: Unanimously in favor.

 k. Foreclosure Update

 There is a possible Tenant interested in the Industrial Park.

 l. Junkyard Letters

 John updated the Board that letters were sent out to the list of residents with property

 that needs to be cleaned up. The Board would like letters sent out to the residents that

 verbally agreed to clean up to remind them of the serious intent of the Board to have

 these properties cleaned up.

6. MONTHLY FINANCIALS-November 2019

 a. Bank Reconciliations

 Moved by Jennifer Dube to table Bank Reconciliations for Eagle Lake and Pond

 Brook until the next meeting, due to questions regarding outstanding checks in the Check

 Reconciliation, seconded by Wendy Dube.

 Vote: Unanimously in favor.

 b. Pond Brook Bank Reconciliation

 See above

 c. Check Sampling Reconciliations

 The Board reviewed 6 randomly selected A/P checks through reconciliation.

 d. Sign Warrants

 Board reviewed and signed Warrants.

 e. Micro Loan

 Reviewed and approved by the Board.

7. LETTER OF SUPPORT FOR SLY BROOK TRAIL-BLAZERS ATV/UTV CLUB FOR AN ATV ACCESS TRAIL TO PUBLIC RESERVE LAND AT THE END OF SLY BROOK

 ROAD

 The Trail Blazers are looking for an access trail to State of Maine Public Reserve Lands. A portion of Sly Brook Road could be used as a connector from trails maintained by the club to the trails on the Public Reserve Lands. The Trail Blazers want to send an application to Department of Agriculture to extend their trail to Sly Brook Road and then to the Maine Public Reserve Lands. They are requesting a letter of support from the Town of Eagle Lake to include in their application.

 Wendy Dube made a motion to grant permission to send a letter of support from the Town Eagle Lake for the application, seconded by Jennifer Dube

 Vote: Unanimously in favor.

 8. REAL TERM MAINTENANCE AGREEMENT

 John updated the Board on Maintenance Agreement and the number of local communities participating. John informed the Board that he was told by Mark Carter, from Real Term Energy, that the company is proposing that they waive the $ 50.00 monthly fee for six months for the Town of Eagle Lake to try the service. John recommended to try it for six months since it is free. Wendy Dube made a motion to accept for six months and have it reviewed after five months, April to see if the maintenance agreement was beneficial. A decision in April will be made to accept or terminate the agreement, seconded by Jennifer Dube

 Vote: Unanimously in favor.

 9. OTHER BUSINESS

 The Board questioned how often Firemen get a stipend. John told the Board once a year,

 near Christmas.

 Copier order has been placed. Just waiting for it to come in.

 From November to April, ordinance of road closures should be posted. They have not been

 posted as of yet. John will have them posted tomorrow. Going forward, the Board asked John to keep track of yearly road postings so residents are warned ahead of time.

 The Board discussed two Homestead applications that were removed from a previous Board

 of Assessor’s meeting. John explained that the applications will be added to a future Board of Assessor’s meeting.

 John and the Board discussed the Gilmore Brook Road complaint. John checked with

 MMA and Eagle Lake is not liable to open the road that has been closed to winter

 maintenance per ordinance.

 The Board reviewed letters that were sent to individuals who were ordered to clean up

 their properties that qualified as unlicensed junkyards under Maine Statutes. It was noted

 that the former Town Manager’s name was in the footer. The Board asked John

 to update the stationary to the currant town manager.

10. ADJOURN

 Moved by Wendy Dube to adjourn the Meeting 7:13 p.m., seconded by Jennifer Dube.

 Vote: Unanimously in favor.