 TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**September 21, 2022**

1. The meeting was called to order by Board Chair, Arthur Carroll at5:30P.M.

The Board members present included: Arthur Carroll, Raymond Saucier, Wendy Dube, Jennifer Dube and Brian Devoe.

Others in attendance were: Town Manager, John Sutherland, and Deputy Clerk, Apryl Gagnon and Eagle Lake Fire Chief Robert St. Germain.

2. EXECUTIVE SESSION 1 M.R.S.A. 405 § (6)(F) CONFIDENTIAL RECORDS

 REVIEW AND CONSIDER A PROPERTY ABATEMENT

 Moved by Brian Devoe to enter into Executive Session, seconded by Wendy Dube

 Vote: Unanimously in Favor

 The Board went into Executive Session at 5:34

 The Board exited Executive Session at 6:18

3. VOTE ON PROPERTY ABATEMENT

 Moved by Wendy Dube to table the abatement request until John can get more information

 from the Bankruptcy Trustee, seconded by Brian Devoe. John will present the information

 at the next meeting.

 Vote: Unanimously in Favor

4. TOWN MANAGER’S REPORT UPDATES

 a. Micro Loan

 John reviewed the Micro Loan portfolio with the Board. Account DKL012809 made

 three payments to get his account caught up to August. Account TR02122020 made

 two payments to get his account caught up to August as well.

 John noted all other accounts are current.

 b. Pond Brook Estates

 John continues to work with the ACAP Rental Assistance Program on behalf of

 Pond Brook tenants. John noted that Apartment 7 is currently working with the

 program for rental assistance.

 All other accounts are current.

 c. Roads

 John updated the Board on the following:

 **Convent Road:** Erosion cut into the road beyond the transfer station. Chris and Fred

 hauled in gravel and added cold patch to the top to prevent any further erosion.

 Chris brought to John’s attention that someone left a box and a bag of recyclable items

 on top of the hill across from the Eagle Lake Trail Blazers club house. We found an

 address on the box and called the person. They came back and claimed their items.

 **Red River Road:** Chris and Fred filled in a washout on the side of the road.

 Trombley informed John that they will begin Red River Road next week. They expect

 the work to last two days. They are going to Old Main Street next.

 **Old Main Street:** The Water and Sewer District added 1” rings to the manholes

 on Old Main Street. Cones were added to the top of each raised manhole to warn

 motorists so they would not damage their vehicles.

 **Lakeside Lane:** Versant changed out a pole on Lakeside Lane. Since we own the

 light fixture they would not reinstall it. John spoke to R.L. Todd about reattaching the

 light. They were supposed to install it this week but as of today, they have not.

 d. N.A.S.W.A.

 NASWA purchased a skid steer as part of their waste reduction grant. Ray Hebert is

 looking to purchase a set of forks for the machine. This will allow Ray to move bales

 inside the recycling shed. It will also help him load trailers when it is time to ship

 materials.

 The quarterly meeting for NASWA Board of Directors is Thursday, September 22,

 2022. They will be discussing installing a fence at the transfer station to keep items

 from blowing over to the property belonging to the Water and Sewer District.

 NASWA is applying for the Amendment to their Operations License on or about

 September 29, 2022.

 e. Eagle Lake Fire Department

 Eagle Lake Fire Chief Robert St. Germain informed the Board that four of his

 volunteer firefighters passed the fire school for Firefighter 1 training. The process

 took each firefighter a year to complete. Chief St. Germain praised their dedication

 to the department. This will give his department 9 firefighters with this certification.

5. MONTHLY FINANCIALS-AUGUST 2022

 Review monthly financials for August

1. Bank Reconciliation-Including Pond Brook

The Board reviewed the financials for August, 2022.

Moved by Jennifer Dube to table accepting the Eagle Lake Bank Reconciliations until year 2021-2022 can be reconciled, seconded by Brian Devoe

Vote is unanimous.

Moved by Jennifer Dube to accept Pond Brook Bank reconciliations for September 2022, seconded by Wendy Dube.

Vote is unanimous.

1. Sample Check Audit

Moved by Jennifer Dube to accept the Sample Check Audit for August 2022, seconded by Brian Devoe.

Vote is unanimous.

1. Sign Warrants

Moved by Wendy Dube to sign the warrants, second by Brian Devoe.

Vote is unanimous.

1. Micro Loan

The Board reviewed the Micro Loan.

Moved by Jennifer Dube to accept the Micro Loan for August 2022, seconded by Brian Devoe.

Vote is unanimous.

6. PUBLIC COMMENT

 There was no Public Comment.

7. REVIEW AND ACCEPT MINUTES:

 AUGUST 17, 2022 SPECIAL TOWN MEETING

 AUGUST 17, 2022 BOARD OF SELECTMEN’S MEETING

 AUGUST 26, 2022 BOARD OF ASSESSOR’S MEETING

 The Board reviewed the following minutes. Moved by Wendy Dube to approve the

 minutes of August 17, 2022 Special Town Meeting, the August 17, 2022 Board of

 Selectmen’s meeting and the August 26, 2022 Board of Assessor’s meeting, seconded

 by Brian Devoe.

 Vote is unanimous.

8. REVIEW AND CONSIDER HEATING OIL BIDS

 The Board reviewed heating oil bids from Dead River Company and Daigle Oil Company.

 Moved by Brian Devoe, to accept the bid from Daigle Oil Company for a fixed price of

 $ 3.65 for the upcoming winter season based on the bid is the lowest price, seconded by

 Raymond Saucier.

 Vote is unanimous.

9. REVIEW AND CONSIDER FURNACE MAINTENANCE BIDS

 The Board reviewed bids for furnace maintenance from Daigle Oil Company, Dead River

 Company and Thayer LLC. Thayer LLC. is new to the area. Adam Thibodeau is their local

 service tech. After review each bid, the Board determined that Thayer LLC is the lowest

 cost per hour for a furnace technician.

 Moved by Brian Devoe to select the bid from Thayer LLC to provide furnace maintenance

 for the upcoming winter season, seconded by Jennifer Dube.

 Vote is unanimous

10. REVIEW AND CONSIDER SALT BIDS

 The Board reviewed bids for salt from Maine Salt Company and New England Salt

 Company.

 Moved by Wendy Dube to accept the bid from Maine Salt Company based

 on price, seconded by Brian Devoe.

 Vote is unanimous

11. REVIEW AND CONSIDER BIDS FOR A NEW TRACTOR

 The Board reviewed three bids to replace the 1994 John Deere tractor. One from Gary’s

 Yamaha for a Kioti, one from Theriault Equipment for a John Deere and one from Mike’s &

 Sons for a Bobcat. Moved by Wendy Dube to accept the Bid from Gary’s Yamaha for a

 2022 Kioti DK4710SEHCB tractor with a cab, a front mounted loader and a rear

 mounted snow blower for $ 40,000.00 delivered to Eagle Lake, seconded by Jennifer

 Dube.

 Vote is unanimous

12. REVIEW AND DISCUSS THE PERSONNEL POLICY

 Moved by Wendy Dube to table this item until the next meeting, second by Brian Devoe.

 Vote is unanimous

13. REVIEW AND DISCUSS ETHICS POLICY

 Moved by Jennifer Dube to table this item until the next meeting, second by Wendy Dube.

 Vote is unanimous

14. REVIEW AND CONSIDER CUTTING DEAD TREES AT THE MUNICIPAL BEACH

 John noted that there are 13 dead trees on the east end of the municipal beach. Abutting

 property owner Corey Lathrop expressed concern that one of the trees could fall onto his

 property and cause damage during a wind storm. John said that he spoke to Code

 Enforcement Officer Michael Rochester and got a permit to remove the trees. The Board

 named Jonnie Desjardins and Lester Dube as two individuals who would be able to safely

 take down the trees and remove the debris. The Board asked Town Manager John

 Sutherland to get a quote from each and present it to the Board at their next meeting.

15. OTHER BUSINESS

 John informed the Board that both plowing contractors contacted him regarding

 the need for additional funds to cover the added costs for fuel, repair expenses and

 insurance increases. John stated Fred Simard calculated an increase of $ 1,300 per mile

 and Paul Lozier calculated an increase of $1,309 per mile. John stated that to appropriate

 the additional funds we will need a Special Selectmen’s meeting to sign a warrant for a

 Special Town Meeting. The Board set a date of October 4 for the Special Selectmen’s

 meeting and October 12, 2022 for the Special Town Meeting.

16. EXECUTIVE SESSION 1 M.R.S.A. 405 § (6)(A)

 PERSONNEL MATTERS

 This item will tabled until the next meeting.

17. ADJOURN

Moved by Raymond Saucier to adjourn the Board of Selectmen’s meeting at 8:39 p.m.

seconded by Brian Devoe.

Vote: Unanimously in favor.