



**TOWN OF EAGLE LAKE  
BOARD OF SELECTMEN MEETING  
February 27<sup>th</sup>, 2019**

1. The meeting was called to order by Board Chair, Michelle Raymond at 5:30 P.M. The Board members present included: Michelle Raymond, Wendy Dube, Louise Fournier, and Arthur Carroll.  
Others in attendance were: John Sutherland, Town Manager; Angela Bossie, Deputy Clerk and a member of the community: Tom Roy

2. MICRO LOAN APPLICATION:
  - a. Tom Roy d.b.a. Bald Eagle Inc.

Executive Session pursuant to 1 M.R.S.A § 405(6) (F) Confidential Records of a Microloan application.

Moved by Wendy Dube and seconded by Arthur Carroll to go into Executive Session at 5:37pm.

Vote: Unanimously in favor.

Out of Executive Session at 5:50pm. Michelle presented a Special Conflict for the Board's consideration due to being a close friend of the applicant.

Moved by Arthur Carroll and seconded by Louise Fournier to accept Michelle's conflict.

Vote: Three in favor; Michelle Raymond abstained.

Moved by Wendy Dube and seconded by Louise Fournier to approve the Microloan application for \$25,000.00 at a 5% interest rate for 8 years.

Vote: Three in favor; Michelle Raymond abstained.

3. APPROVAL OF THE MINUTES OF JANUARY 16<sup>TH</sup>, 2019 SELECTMAN'S MEETING.  
APPROVAL OF THE MINUTES OF FEBRUARY 20<sup>TH</sup>, 2019 SELECTMAN'S MEETING.

- John requested authorization from the Board of Selectman to audio tape the Selectman's meetings to assist with accurate reporting. The taping may be placed on pause, by request, or during lengthy deliberations until an action is ready to be voted on. The recording will be kept until the meeting minutes are approved. They will not be maintained for permanent records.

Moved by Louise Fournier and seconded by Arthur Carroll to approve the use of the recording device for the purpose of transcribing the meeting's actions.

Vote: Unanimously in favor.

Moved by Louise Fournier and seconded by Arthur Carroll to approve January 16<sup>th</sup> Meeting minutes as written and February 20<sup>th</sup>'s meeting minutes with clarification of the Visa Credit Card to be paid off completely each month in one full payment.

Vote: Unanimously in favor.

#### 4. MONTHLY FINANCIALS – January 2019

- John presented the Bank Reconciliation and Monthly Financial reports for January 2019 to the Board of Selectmen.

Moved by Wendy Dube and seconded by Arthur Carroll to accept the Financial Statements for January 2019.

Vote: Unanimously in favor.

- The Board reviewed and signed the Bank Statements and Reconciliations (Katahdin Trust, Pond Brook Estates and Microloan)

Moved by Wendy Dube and seconded Arthur Carroll to accept the Reconciliation Statements for January 2019.

Vote: Unanimously in favor.

#### 5. TOWN MANAGER’S REPORT

- Micro Loan-All accounts but one is current. The February payment for the one account that is behind has not been made due to being ill. Per conversation they will be in the town office to pay once they are feeling better. The Board talked about adding a credit history policy for Microloan applicants.
- Pond Brook Estates-A tenant requested the Town replace their standard tub with a walk-in tub to assist with their mobility. This is not the Landlord’s responsibility and options were discussed for John to forward to the tenant that might assist them to meet their needs.
- NASWA-Will be meeting in March to discuss a weekend for residential clean up.
- Roads update- A concern was expressed for snow banks at the intersections of the town roads limiting visibility of vehicles pulling out. John will contact Fred Simard to get an estimate for the additional removal of the excess snow.
- Planning Board-Nothing to report at this time.
- Town Forest Committee-Met on February 6<sup>th</sup>, 2019 to work on updating the Town Forest Harvest Plan. The next committee meeting will be in March.
- Recreation Committee- The skating rink has been experiencing low attendance during this past month. John expressed his opinion that February weather conditions with snow accumulation and cold temperatures are a contributing factor to low attendance. There has been an increase in usage of the trails for snow shoeing and ski’s this past month.
- Fire Department-The new “Jaw’s” truck is continuing to be upgraded as most of the items ordered have been received.

#### 6. PUBLIC COMMENT

- No public present for comment

#### 7. WARRANT FOR TOWN REFERENDUM FOR ELEMENTARY SCHOOL

- John updated the Board on a communication he received from Tex Boggs from UMFK. Tex thanked John for giving him a tour of the building and mentioned that he felt it was in excellent condition. However he noted that he

would be unable to commit to using the facility due to the project he was working on is grant funded and he will not know the outcome of his grant application until August or later.

- The Board debated auction verses a straight sale. It was discussed that if we list it for sale we have no guarantee of when or if it will sell whereas an auction may unload the property quicker. The Board discussed the response of our local citizens at the Public Hearing in September was to sell the building rather than continue to absorb the expense of heating and maintaining the building. The Board will need to set a minimum bid. The Board asked John to obtain a quote from the auctioneer about their fee.
- The Board will vote on a referendum at their next meeting, to bring to the voters on selling the school. The referendum will separate the school/library from the tennis, baseball and town playground areas, providing a right of way/parking access to those points. The Board will determine the method of selling based on the information John gets from the auctioneers.

#### 8. DISCUSS HIRING A NEW ASSESSING AGENT

- John discussed Assessing duties going forward up to commitment. John informed the Board that two assessors previously used are unable to commit going forward. John said that he is talking to Aroostook County Manager Ryan Pelletier about options available. Ryan gave John the name of Randy Tarr and Ben McDonald as two individuals who could be available. John will attempt to secure an agent for this year.

#### 9. OTHER BUISNESS

- Budget Committee-Members of the Budget Committee include Reynold Raymond, Maurice Pelletier, John Martin, Michael Collins, and Crystal Parent. The Budget meeting is scheduled for April 3<sup>rd</sup> at 6 p.m. at the Eagle Lake Town office.

Moved by Wendy Dube and seconded Arthur Carroll to accept the above-named committee members for the Budget Committee and for the Budget meeting to take place on the 3<sup>rd</sup> of April 2019.

Vote: Unanimously in favor.

- Website-The Board approved the usage of a new website that will be user friendly and more inviting to the public. This new website will keep the same domain and with cost approximately \$200.00 a year.

Moved by Louise Fournier and seconded by Wendy Dube to accept the new website with the approximate annual cost of \$200.00.

Vote: Unanimously in favor.

- ASI Budget- The Board reviewed the proposed increase to Eagle Lake's share and agreed the increase appeared reasonable and there was no reason to invite a representative of ASI to review their proposal with the Budget Committee and/or Board of Selectmen. Eagle Lake's share was increased by \$ 1,677.00

10. The next meetings are scheduled for:

- March 20, 2019 Board of Selectmen's March meeting
- April 3<sup>rd</sup> Budget Committee Meeting 6 pm
- April 24<sup>th</sup>, 2018 Board of Selectmen's April meeting

11. ADJOURN:

Moved by Louise Fournier and seconded by Wendy Dube for the meeting to adjourn at 8 p.m.

Vote: Unanimously in favor.