



**TOWN OF EAGLE LAKE
BOARD OF SELECTMEN'S MEETING
August 22, 2025**

1. **CALL MEETING TO ORDER AT 5:30 P.M.**

The meeting was called to order at 5:30 p.m. by Eagle Lake Board Chair Arthur Carroll. Board members in attendance are: Arthur Carroll, Holly Hardwick, Paul Nadeau and Raymond Saucier.

Others present included: Eagle Lake Town Manager John Sutherland, Eagle Lake Deputy Clerk Retta Stetler, Eagle Lake Fire Chief Robert St. Germain and Eagle Lake Code Enforcement Officer Bruce Labbe

2. **EAGLE LAKE FIRE CHIEF ROBERT ST. GERMAIN UPDATES THE BOARD OF SELECTMEN ON THE EAGLE LAKE FIRE DEPARTMENT**

Eagle Lake Fire Chief Robert St. Germain informed the Board that he requested to be added to the agenda to update the Board on the Eagle Lake Fire Department. He recently had a number of his volunteers complete basic fire school. He had another volunteer complete Fire Fighter 1 and 2 classes.

3. **EXECUTIVE SESSION: 1 M.R.S.A. 405 § (6) (H) CONVERSATION WITH CODE ENFORCEMENT OFFICER**

As a result of the Executive Session Eagle Lake Code Enforcement Officer resigned.

John informed the Board that at this time, he is recommending that the Board accept Bruce's resignation so a vacancy is created and the Town of Eagle Lake can begin the process of securing a new Code Enforcement Officer.

Motion made by Paul Nadeau to accept the resignation of Code Enforcement Officer Bruce Labbe, seconded by Apryl Gagnon.

Vote: Unanimously in favor

John will reach out to Bruce and see if he will reconsider his decision.

4. **TOWN MANAGER'S REPORT
UPDATES**

a. **Micro Loan**

LR05012009 - We received two payments totaling 507.00 for the month of July. She is now paid up through August 2025.

DKL012809 - We did not receive a payment this month. However, his account is caught up until September 2025.

JD08092019- We received \$330 for August. Their account is paid through July 2025.

RS10072020 - We did not receive a payment from Russell in July. However, his

account is caught up until August 2025. His payoff is \$ 1,882.66 0.00

TR02122020 – We received a payment of \$230 for July. This brings his account up to July 2025

JS11122021 - We received a payment in July for \$300. His account is paid until March 2025.

VLD08102023 - We received one payment of \$276.35. They are caught up until September 2025

b. Pond Brook Estates

Diane Haines will be moving into apartment #2. She is an older lady looking to move to Eagle Lake to be closer to family. She has secure income and savings. She will also be bringing a Pomeranian.

Louise Fournier, in apartment 6, requested her rock patio be removed and her back yard seeded. Chris and Fred brought over loom and reseeded the area. Louise called me and said she is happy that grass is now growing.

The globe that was shattered and the light fixture that was damaged during a windstorm this summer was repaired. Ken Pelletier repaired the light socket and replaced the bulb. We also ordered a new globe that Ken installed while he was there.

c. Roads

Fred is cold patching Eagle Lake Roadways.

He is also adding material to the hiking trails to cover roots and make the walking trails more hiker friendly. We have positive comments on the work he has done previously.

d. NASWA

NASWA transfer station Manager Michael Cole informed me that we have another load of steal ready to go out. We expect it to go out by the end of the week. This will provide additional revenue for NASWA.

The backhoe at NASWA was down with an oil plug issue. Michael Cole got a new plug and installed it. There have been no issues since.

e. Eagle Lake Fire Department

Eagle Lake Fire Chief Robert St. Germain informed me that the Eagle Lake Fire Department responded to four calls last month. All calls were for EMS assist.

Engine 2 went to K&T in Island Falls for repairs. The cost was \$2,689.56. Work was done on the Hale pump. The pump's packing was replaced, the pump's gear oil changed and the pump was tested.

Eagle Lake Fire Chief Robert St. Germain informed me that training for is scheduled for August 24 due to the following weekend being Labor Day. The topic of the training is working with our Jaws and stabilizer bars. Bobby said that they will place a vehicle on its side and use the bars to secure the vehicle before using the jaws.

5. MONTHLY FINANCIALS – July 2025

Review monthly financials for July 2025

a. Bank Reconciliations; Including Pond Brook

The Board reviewed the Bank Reconciliations for the month of July 2025 for the Town of Eagle Lake and Pond Brook Estates. It was noted that Trio and the bank statement for the Town of Eagle Lake did not match. Eagle Lake Town Manager John Sutherland stated that our auditor recommended adjusting the amount as part of our audit. Ever since the adjustment was made, the two accounts have not reconciled. It was noted that the Pond Brook Estates did reconcile with the bank statement.

Motion made by Apryl Gagnon to accept the Pond Brook Estates Bank Reconciliation and to table the Town of Eagle Lake Bank Reconciliation, seconded by Paul Nadeau.

Vote: Unanimously in favor

The Board asked Eagle Lake Town Manager John Sutherland if an arrangement could be made for the auditor to use ZOOM Videoconferencing to attend the next Board of Selectmen's meeting to explain the rationale behind the recommended adjustment and perhaps give us a time frame when they feel the account will reconcile.

b. Sample Check Audit

The Board reviewed the sample check audit for Pond Brook Estates and the Town of Eagle Lake. Eagle Lake Board Chair Arthur Carroll asked the Board if they were ready to vote to accept the Sample Check Audit for the month of July 2025.

Motion made by Apryl Gagnon to accept the Sample Check Audit for both the Town of Eagle Lake and Pond Brook Estates for the month of July 2025, seconded by Paul Nadeau.

Vote: Unanimously in favor

c. Sign Warrants

The Board reviewed the warrants for the month of August. Eagle Lake Board Chair Arthur Carroll asked if the Board was ready to sign the warrants for August, 2025.

Motion made by Apryl Gagnon to sign the warrants for August 2025, seconded by Holly Hardwick.

Vote: Unanimously in favor

d. Microloan

The Board reviewed the Microloan for July 2025. Eagle Lake Board Chair Arthur Carroll asked the Board what their thoughts are on the Microloan.

Motion made by Apryl Gagnon to accept the Microloan for July 2025, seconded by Holly Harwick.

Vote: Unanimously in favor

6. PUBLIC COMMENT

The Board noted that there was no public in attendance.

7. REVIEW AND ACCEPT MINUTES:

The Board reviewed the minutes of the July 18, 2025 Board of Selectmen's meeting. Eagle Lake Board Chair, Arthur Carroll, asked the Board if they were ready to vote.

Motion made by Apryl Gagnon to accept the minutes of July 18, 2025, seconded by Raymond Saucier.

Vote: Unanimously in favor

8. REVIEW AND CONSIDER SLY BROOK ROAD UPDATES

Eagle Lake Town Manager John Sutherland informed the Board that he did a follow-up with Brian Sturdivant, Regional Senior CPD Representative, regarding the status of our Environmental Review. Brian stated that we are cleared to proceed with our project in all aspects as planned. We need to follow all identified mitigation measures, as outlined in the signed Environmental Review Mitigation Measures and Conditions, are fully implemented as detailed in the Environmental Review Record. Based on this information, John stated he updated property owner Gary Daigle regarding the status of our project. Gary said to let him know what he needs to do to keep things going forward. I reached out to Dan Picard regarding a Purchase and Sale Agreement for the two acres. Dan is going to put one together for us. John said he will present it to the Board for approval when it is complete. John said that he spoke to surveyor Michael Cyr. Michael informed him that said that he can get the site surveyed by November. John stated he included the check for Gary on the warrant for this month.

John stated that he spoke to Sheldon Hyde regarding the plans for the proposed Sly Brook Road substation. He said that he expects to get the initial set of plans to us within 10 days. John said he expects to have the initial set prior to the next Board of Selectmen's meeting.

At that point, John said that we will review them and make any changes that we want. Sheldon said that he expects to go back and forth with the client a couple of times before we submit the final plans.

9. REVIEW AND CONSIDER COMMITMENT UPDATE

Eagle Lake Town Manager John Sutherland informed the Board that he is currently working on assessing the campers and inputting the data into my spreadsheets. John will then update the data into Trio. John added that he will also need to update our BETE applications and add that data and the remaining personal property data into Trio. John is trying to get a date when Eagle Lake Assessor Steve Salley can come to Eagle Lake and assess the new construction and review requests for property reassessments due to deterioration or removing structures.

10. REVIEW AND CONSIDER OPENING BIDS FOR PAVING

Eagle Lake Town Manager John Sutherland stated that the paving project for this year is in Plaisted and include the roads of Lakeside Lane from Route 11 to the turnaround at the end. Also included is Gilmore Brook Road from Lakeside Lane to U.S. Route 11 and from Route 11 to the turnout by Erin Labonte's property.

John said he talked to Craig Trombley, from Trombley Industries, regarding our paving project. He also reached out to Northeast Paving. John said he sent both companies bid packets. John also placed in ad in the local paper and posted around town. He added that we are expecting a couple of bids.

John stated that we received a paving bid from Trombley Industries. While he was disappointed that we did not receive a bid from Northeast Paving, we received a bid from Steelstone Industries from Houlton, Maine. John presented the sealed bids to Eagle Lake Board Chair Arthur Carroll. Arthur opened Steelstone Industries bid and read it aloud. For Lakeside Lane, \$58,425 and Gilmore Brook Road \$39,975 for a total bid price of \$98,400.

Arthur then opened the bid by Trombley Industries and read it aloud: For Lakeside Lane \$45,500 and Gilmore Brook Road, \$29,950 for a total bid of \$74,950.

Motion made by Apryl Gagnon to accept the bid by Trombley Industries for \$74,950. seconded by Paul Nadeau.

Vote: Unanimously in favor.

11. REVIEW AND CONSIDER OPENING BIDS FOR DEVOE BROOK ROAD

John stated that he spoke to Tyler Corriveau, Jim Bouchard and Fred Simard regarding this project. Caron's Earthwork also stated that they were interested in placing a bid. John stated that we received three sealed bids for Devoe Brook Road. He presented bids from Caron's Earthworx, Corriveau Construction and Simard Construction to Eagle Lake Board Chair Arthur Carroll. Arthur opened each bid and read them aloud: For Caron Earthworx, Materials \$ 11,500, Labor and Overhead \$ 19,250 for a total bid price of \$30,750.

For Corriveau Construction, Materials \$ 6,420.99, Labor and Overhead \$ 26,650 for a total bid price of \$33,070.99.

For Simard Construction, Materials \$ 6,080, Labor and Overhead \$ 6,698 for a total bid price of \$12,778.00

The Board discussed the three bids and the difference between Simard Construction's bid and the other two.

Motion made by Paul Nadeau to accept the bid from Simard Construction for \$12,778.00 based on price, seconded by Raymond Saucier.

Vote: Unanimously in favor.

12. REVIEW AND CONSIDER APPOINTMENT OF A HEALTH OFFICER

John reminded the Board that Doctor Paul Pelletier is retiring from Fish River Health Center in August. John added that Dr. Pelletier informed him that he is not interested in continuing being Eagle Lake's Health Officer beyond his retirement. John left a message for Cecilia at Fish River Health to see if anyone on staff would be interested in the position. John added that he talked to Eagle Lake Fire Chief Robert St. Germain to see if any of the first responders may be interested. The Board discussed additional options for the position. Fish River Rural Health personnel Allison Guerette and Kelsey Pelletier were listed as possible Health Officer candidates. John added that they must pass a State of Maine exam. John stated that one issue is that there are no funds budgeted for a stipend. This will make it more difficult to recruit a new Health Officer.

13. REVIEW AND CONSIDER SIDEWALK CONCERNS

Eagle Lake Town Manager John Sutherland informed the board that he received an email from Eagle Lake resident Christina Delene expressing her concerns about the sidewalks running along Route 11. She said she felt that they are deteriorating and said that she stated that she tripped a couple of times when she used the sidewalks during a recent walk.

14. OTHER BUSINESS:

Memorial Park Committee Update:

John informed the Board that the Memorial Park Committee is meeting on Tuesday, July 15, 2025 at the Eagle Lake Town Office beginning at 6:00 p.m. to discuss going forward with installing the children's play area that was purchased last fall. Darcy Labbe has been asked to advise the committee. He was instrumental in installing the play area at the school.

Order By Municipal Officers:

John informed the Board that the Order By Municipal Officers to close sections of Devoe Brook Road, Gilmore Brook Road and Convent Road due to the Town of Eagle Lake providing no winter maintenance to portions of the roads listed will be on the September agenda. As a result, John stated that he planned on having an additional Public Hearing on the subject. Shaun and Julie Hilton purchased property on Devoe Brook Road beyond the closed section. They have been vocally advocating for the town to plow the full public portion of Devoe Brook Road.

15. ADJOURN

Motion made by Apryl Gagnon to adjourn, seconded by Holly Hardwick

Vote: Unanimously in favor

Meeting adjourned at 8:20 p.m.