



**TOWN OF EAGLE LAKE
BOARD OF SELECTMEN'S MEETING
October 15, 2025**

1. **CALL MEETING TO ORDER AT 5:30 P.M.**

The meeting was called to order at 5:34 p.m. by Eagle Lake Board Chair Arthur Carroll. Board members in attendance are Arthur Carroll, Apryl Gagnon, Raymond Saucier and Paul Nadeau.

Others present included: Eagle Lake Town Manager John Sutherland and Eagle Lake Deputy Clerk Retta Stetler.

2. **PUBLIC HEARING ON UPDATING GENERAL ASSISTANCE MAXIMUMS**

The Public Hearing opened at 5:34 p.m. Eagle Lake Town Manager John Sutherland informed the Board that the State of Maine General Assistance program will annually give us the updated maximums to review. John said that he had copies of the General Assistance maximums from 2024-25 and 2025-26 for the Board to compare.

Motion made by Paul Nadeau to close the Public Hearing, seconded by Raymond Saucier.

Vote: Unanimously in favor.

The public hearing closed at 5:43 p.m.

3. **VOTE ON ACCEPTING GENERAL ASSISTANCE MAXIMUMS**

Eagle Lake Board Chair Arthur Carroll opened the Board of Selectmen's meeting at 5:43 p.m. Arthur asked the Board members present if they were ready to vote on accepting the recommended General Assistance maximums.

Motion made by Apryl Gagnon to accept the recommended State of Maine General Assistance Maximums for 2025-26, seconded by Raymond Saucier.

Vote: Unanimously in favor.

4. **JOHN MARTIN TO UPDATE THE BOARD ON THE EAGLE LAKE WATER AND SEWER DISTRICT**

Eagle Lake Town Manager John Sutherland stated that Eagle Lake resident John L. Martin asked to be placed on the agenda to update the Board on the Eagle Lake Water and Sewer District. John Martin said that he would like to educate the Board on the scope of services provided by the Water and Sewer District. John Martin informed Eagle Lake Town Manager John Sutherland that a number of people do not know that the district has facilities in Wallagrass and Winterville as well as Eagle Lake.

John Sutherland stated that John Martin informed him earlier in the week that he would be unable to attend the meeting due to a doctor's appointment downstate.

5. **TOWN MANAGER'S REPORT
UPDATES**

a. Micro Loan

LR05012009 - We received one payment totaling 157.00 for the month. She is now paid up through September 2025.

DKL012809 - We did not receive a payment this month. His account is caught up until September 2025.

JD08092019- We received \$350 in October. Their account is paid through September 2025.

RS10072020 –Account is paid off.

TR02122020 – We received a payment of \$701.50 in August. This makes his account current up to October 2025.

JS11122021 - We received a payment in September for 552.50. This brought his account up to June 2025.

VLD08102023 - We received one payment of \$276.35. They are caught up until November 2025

MB06062024- Was scheduled to make his first payment on December 2025. He came in with \$2,000 in September. He said he plans on coming in with additional funds as bear season continues.

b. Pond Brook Estates

Eagle Lake Town Manager John Sutherland informed the Board that Apartment 7 resident Bobbi Jo Michaud informed him that she is looking to move to her new house on Old Main Street. She stated she is in the process of moving and expects to be out by the end of October. John said that she is out of unit 7 and he and maintenance man Michael Cole inspected the apartment and are coming up with a plan to get it ready for new occupants.

Sewer rate increase :

John stated that Eagle Lake Water and Sewer District Superintendent Darcy Labbe informed him that we will be seeing steep increase in sewer rates. Darcy explained that part of the increase is the amount of debt that the district has and the closing of their biggest user Northern Maine General. Pond Brook Estates will see their average monthly rate increase from \$1,085.96 per month to \$ 1,754.76 per month. The Board noted that the increase amounts to a \$50.00 increase per apartment just for the sewer rate increase.

c. Roads

Paving Update:

John informed the Board that Trombley Industries began paving Lakeside Lane on Tuesday of last week. They were delayed by the rain on Wednesday but continued Thursday and finished on Friday. The project foreman stated that since

we added gravel to Gilmore Brook Road from Route 11 to Erin Labonte's driveway, he would recommend going from 9.5mm material to 12.5 material. He also said that he would recommend using 2" of material since we are covering gravel. He said that if we followed the contract, he questioned the lifespan of the project. John said he agreed to the change and the project forman stated he would send John a change order agreement. Trombley Industries completed both roads last Friday.

Next year, John stated he would like the Board to consider Carter Street, the sidewalks on Route 11 and possibly begin paving the gravel portion of Sly Brook Road.

Sherby Morris informed John that he plans on doing the fall grading beginning this week. He expects the work to take a couple of days.

d. NASWA

Eagle Lake Town Manager John Sutherland informed the Board that the Board of Directors for NASWA had their quarterly meeting on Thursday, October 9, 2025. They determined Community Cleanup day will be Saturday, October 25, 2025. Wednesday, October 15, 2025 will be their final Wednesday for the 2025 summer season. Winter hours, Saturday only, will begin the following week.

Other items discussed included upcoming maintenance projects and sending out a load of collected recycled materials for metal and cardboard.

e. Eagle Lake Fire Department

John stated that Eagle Lake Fire Chief Robert St. Germain informed him that the Eagle Lake Fire Department responded to one call last month. The call was for traffic assistance for a car-moose accident on Soucie Hill

Eagle Lake Fire Chief Robert St. Germain also stated that Northeast Fire Apparatus performed our annual pump tests on Saturday, October 11, 2025 at the Eagle Lake Boat landing. Both engines passed their pump tests.

Chief St. Germain added that he was missing 8 firefighters at the September training. He decided to have a workday and clean up cluttered areas in the fire station. He rescheduled Maine Department of Labor required training for ladders to Sunday, October 26, 2025.

6. MONTHLY FINANCIALS – September 2025

Review monthly financials for September 2025

- a. Bank Reconciliations; Including Pond Brook
- b. Sample Check Audit
- c. Sign Warrants
- d. Microloan

Eagle Lake Town Manager John Sutherland informed the Board that he reached out to Karen Olivieri from RHR Smith and Company asked her to provide him with an update on her efforts on getting out bank reconciliations to reconcile with the General Ledger in Trio. Karen informed John that she expects to have the reconcile completed by the end of the month and no later than the first week of November. John stated that he is hoping to have the reconciliation between the bank statements and Trio completed and looked forward to reconcile the bank statements from July to November at next month's meeting.

7. PUBLIC COMMENT

The Board noted there was no public in attendance.

8. REVIEW AND ACCEPT MINUTES

September 17, 2025 Board of Selectmen's meeting

September 23, 2025 Special Board of Selectmen's meeting

October 1, 2025 Special Town Meeting

Eagle Lake Board Chair Arthur Carroll asked the Board if they had an opportunity to review the minutes of the September 17, 2025 Board of Selectmen's meeting, the September 23 Special Board of Selectmen's meeting and the October 1, 2025 Special Town Meeting. The Board indicated they did and Arthur asked if they were ready to vote.

Motion made by Apryl Gagnon to accept the minutes of the September 17, 2025 Board of Selectmen's meeting, the September 23 Special Board of Selectmen's meeting and the October 1, 2025 Special Town Meeting, seconded by Paul Nadeau.

Vote: Unanimously in favor

9. REVIEW AND CONSIDER SLY BROOK ROAD SUBSTATION UPDATES

John informed the Board that Surveyor Harrison Kilpatrick said that he completed the surveying of the proposed site for the Sly Brook Road Substation. Harrison stated he placed surveyor pins in the ground and made a description of the two-acre site for the deed. John said he forwarded his email to Dan Picard so Dan can use the property description for creating the warranty deed to the property.

John said he spoke to Sheldon Hyde regarding the plans for the Sly Brook Road Substation. Sheldon said that our current plans do not allow for much room to walk around the fire engines parked in the bays. He also added that adding 14' doors to the plans will mean that office space, fire department bathroom, storage area and utility room will be shortened by 6 feet. One option Sheldon proposed is to add six feet to the width of the building. John said he told Sheldon that if we add six feet to the building, then what if we add ten feet and make the substation 60' X 70' and we will have room for a ladies room in the emergency shelter. I would like to see what the Board thinks about this proposal.

John added that another proposal is to add the Additional five feet to the fire bays and reduce the size of the office, fire department bathroom, storage area and utility room . This will keep the building in the original 50 X 70 footprint. John added that he measured the fire bays and 35 feet offers plenty of room beyond the second unit in the fire bay. Eagle Lake Fire Chief Robert St. Germain's office is 13 x 15 feet at the fire station. This is the measurement of the newly proposed office size.

Motion by Raymond Saucier to stay within the 50 x 70 footprint, seconded by Paul Nadeau.

Vote: Unanimously in favor.

10. REVIEW AND CONSIDER APPOINTING ELECTION OFFICIALS FOR THE NOVEMBER 4, 2025 REFERENDUM ELECTION

John informed the Board that Eagle Lake residents Laurie Belanger-Boutot and Ann Nadeau have volunteered to be ballot clerks for the November 4, 2025 State of Maine Referendum Election. Dana Nadeau offered to be the warden for the election. John added that all three are experienced with elections and would make a good team.

Motion made by Apryl Gagnon to appoint Laurie Belanger-Boutot and Ann Nadeau as ballot clerks and Dana Nadeau as Election Warden for the upcoming State of Maine Referendum election, seconded by Paul Nadeau.

Vote: Unanimously in favor.

11. REVIEW AND CONSIDER OPENING BIDS FOR HEATING OIL FOR THE UPCOMING WINTER SEASON

John informed the Board that we advertised for bids for heating oil for the upcoming winter season for the Town of Eagle Lake and Pond Brook Estates. John added that he sent copies of the bid packets to Daigle Oil and Dead River directly. John presented the sealed bids to Eagle Lake Board chair Arthur Carroll for opening. Arthur opened the bid from Daigle Oil first. For heating oil \$2.69.5 per gallon, kerosene \$ 3.548 per gallon and 291.9 for diesel. Arthur opened the bid for dead river and read their bid aloud. For heating oil \$2.6274 per gallon, kerosene \$ 3.1178 per gallon and 291.9 for diesel

12. REVIEW AND CONSIDER OPENING BIDS FOR FURNACE REPAIR FOR THE UPCOMING WINTER SEASON

John informed the Board that we advertised for bids for furnace repair for the upcoming winter season for the Town of Eagle Lake and Pond Brook Estates. John said he sent copies of the bid packets to Daigle Oil and Dead River directly and posted in the local paper. Eagle Lake Board Chair Arthur Carroll opened Dead River's bid first. For labor \$85 per hour, after hours \$127.00 and emergency hours \$127.50. For Daigle Oil \$105 per hour, \$205 for after hours and \$205 for emergency hours.

Motion made by Raymond Saucier to approve the bids from Dead River for both heating oil and furnace repair based on price, seconded by Apryl Gagnon.

Vote: Unanimously in favor.

13. OTHER BUSINESS:

Eagle Lake Town Manager John Sutherland informed the Board that the Eagle Lake Planning Board will be having their first meeting on Thursday, October 16, 2025 beginning at 6:00 p.m. at the Eagle Lake Town Office. This will give an opportunity for the Eagle Lake Code Enforcement Officer Cole Pelletier to meet the Board and the Board to meet with Cole. John added that his goal is to introduce the Planning Board to the Eagle Lake Shoreland Zoning Ordinance since that will be guiding future decisions.

John informed the Board that October is Firefighter Appreciation Month. John said he would like to request that the Board consider doing something to celebrate our volunteer fire department. The Board requested that John reach out to Eagle Lake Fire Chief Robert St. Germain and see if there is something that the fire department would like as a form of appreciation from the community to them for their efforts in our time of need. John said he would follow up with Bobby.

14. ADJOURN

Moved by Apryl Gagnon to adjourn , seconded by Paul Nadeau.

Vote: Unanimously in favor.

Meeting adjourned at 8:35 p.m.