TOWN OF EAGLE LAKET

**BOARD OF SELECTMEN’S MEETING**

**July 17th, 2019**

1. The meeting was called to order by Board Chair, Michelle Raymond at5:30 P.M.

 The Board members present included: Michelle Raymond, Wendy Dube, Louise

Fournier, Arthur Carroll, and Jennifer Dube.

 Others in attendance were: John Sutherland, Town Manager; Angela Bossie, Deputy

 Clerk

 2. INDUSTRIAL PARK LEASE: OUT OF ORDER-The Board will review at

 approximately 7:30 p.m. when the Lessee is able to be present.

 3. EXECUTIVE SESSION: 1 M.R.S.A 405 § (6) (F) Executive Session

 REVIEW AND CONSIDER A NEW MICRO LOAN APPLICATION

 Jennifer Dube d.b.a. M.J.s Pub and Grub

 Jennifer is requesting the Microloan to make improvements to the building that her

 business is located in.

 Jennifer Dube offered a conflict for consideration.

 Moved by Wendy to accept the conflict, seconded by Louise. Vote 4-0 (Jen

 abstained)

 Moved by Wendy Dube to enter into Executive Session, seconded by Arthur Carroll.

* Moved into Executive Session at 5:40 p.m.
* Moved out of Executive Session at 5:53 p.m.

 The Board is supportive of this application but there is a concern that there is no

 lease agreement between the applicant and the property owner to protect the Town’s

 investment.

 Moved by Wendy Dube and seconded by Louise Fournier for Jennifer to obtain at 5-

 year lease, the length of the loan, from the owner of the building that her business is

 in. Once Jennifer receives this signed lease agreement, the Board will reconsider the

 application for the Microloan.

 Vote: 4 in favor-Jennifer abstained from voting due to conflict.

 4. APPROVE MINUTES OF MAY 22ND TOWN MEETING

 Moved by Louise Fournier and seconded by Wendy Dube to accept the minutes as written.

 Vote: Unanimously in favor.

 5. APPROVE MINUTES OF JUNE 12TH, 2019 ANNUAL TOWN MEETING

 Moved by Louise Fournier and seconded by Wendy Dube for the meeting minutes to be

 amended to add Jennifer Dube, Arthur Carroll, and Bruce Labbe being sworn in to their

 newly elected positions. Other changes include name clarification- Bruce Devoe will be

 changed to Brian Devoe and spelling corrections for Stephen Gagne and Adele Carroll.

 Vote: Unanimously in favor.

 6. APPROVE MINUTES OF JUNE 12TH, SELECTMAN’S MEETING

 Moved by Louise Fournier and seconded by Jennifer Dube for the meeting minutes to be

 amended to include: name clarifications-Gerry Raymond changed to Gerald Raymond,

 Tamielee Sutherland was not appointed to the Board of Appeals due to the potential

 appearance of a conflict and for approving the Posting Policy adding Public Hearings and

 Town Meetings are to be posted at the mailboxes in Plaisted.

 Vote: Unanimously in favor.

7. TOWN MANAGERS REPORT

 Road Committee:

 Moved by Louise Fournier and seconded by Arthur Carroll for John to contact DOT and ask

 them to look at a resident complaint to reduce noise and speed limit concerns at 3181

 Aroostook Road

 Vote: Unanimously in favor

 Recreation Committee:

 Moved by Louise Fournier and seconded by Wendy Dube to appoint Ann Nadeau to the

 Recreation Committee.

 Vote: Unanimously all in favor

 The Board was notified of an issue with the Summer Feeding Program. The Board was

 informed that the program needs more volunteers. Due to a lack of volunteers, recreation

 staff is used to travel to Fort Kent to pick up the meals and travel back to serve them. This is

 creating a conflict by taking recreation staff away from recreation programs.

 Moved by Wendy Dube and seconded by Louise Fournier to stop the food program as of July

 19th.

 Vote: 4 in favor and 1 opposed.

 Moved by Louise Fournier and seconded by Arthur Carroll for all non-residents to pay for

 Recreation in advance to participate.

 Vote: Unanimously in favor

 2. OUT OF ORDER INDUSTRIAL PARK LEASE:

 Tim’s lease agreement is up to date. Tim Soucie gave an update to the Board on the Industrial

 Park and his plans for a future contract.

 7. CONTINUATION OF TOWN MANAGER REPORT

 Fire Department:

 The Fire Department is requesting approval for the Forestry to use the Industrial Property to

 be able to land their helicopter for training. John will check with the insurance and request

 more information. John will then send an email to the Board for approval.

 Planning Board:

 Moved by Louise Fournier and seconded by Jenifer Dube to appoint Gary Voisine, whose

 residence is on Sly Brook Road to the Planning Board.

 Vote: Unanimously all in favor.

 NASWA:

 John updated the Board regarding the procedure to amend the Operating License for

 NASWA. John will contact legal regarding the Town’s liability as the property owner

 and whether or not it should be the license holder verses NASWA.

 8. MONTLY FINANCIALS

 Moved by Louise Fournier and seconded by Jennifer Dube to approve the Bank

 Reconciliations for the Town of Eagle Lake, Pond Brook Estates, and the Microloan.

 Vote: Unanimously all in favor.

 Moved by Arthur Carroll and seconded by Jennifer Dube to transfer $125,000 from the ICS

 account to the checking to help cover expenses until the 2019 Tax Commitment is completed.

 These funds will be returned to the ICS account after commitment when they become

 available.

 The Board requests updates on these funds.

 Vote: Unanimously all in favor.

 9. DISCUSS REALTERM

 Moved by Louise Fournier and seconded by Arthur Carroll for John, on behalf of the Board,

 to enter into a loan agreement with Katahdin Trust Company for $45,000 and to move

 forward with Real Term Energy to swap out town street lights to LED.

 Vote: Unanimously all in favor.

 10. POSTING POLICY

 Moved by Arthur Carroll and seconded by Louise Fournier to approve the posting policy as

 amended.

 Vote: Unanimously all in favor.

 11. RECREATION

 Moved by Jennifer Dube and seconded by Arthur Carroll accepting the Town Manager’s

 recommendations for payment of Recreation fees for out of town participants and issuing

 invoices. The fees for the Recreation Department are: $10 per day per child, $30 per week for

 1; $ 40 per week for a family of 2 and $ 50 per week for a family of three.

 Vote: Unanimously in favor

 Moved by Louise Fournier and seconded by Wendy Dube for a Bullying Policy to be created

 for the Recreation Department.

 Vote: Unanimously all in favor.

 Moved by Jennifer Dube and seconded by Louise Fournier to confirm the hires of the

 Recreation Staff: Olivia Babin, Vivian Drolet, and Rebecca Blair.

 Vote: Unanimously all in favor.

 12. PART TIME CLERK POSTION

 Moved by Jennifer Dube and seconded by Wendy Dube to accept John’s recommendation of

 Denise Martin as Part Time Deputy Clerk.

 Vote: Unanimously all in favor.

 13. TAX COMMITMENT

 The goal for the 2019 Tax Commitment is to have it ready for August 7, 2019 when the Board

 will hold a special Selectmen’s meeting John will also contact Trio and High Grade for the

 cost of sending out our 2019 Tax Bills and let the Board know the outcome.

 Moved by Jennifer Dube, seconded by Arthur Carroll to move forward with Commitment

 with a goal of having it ready for August 7th when the Board will meet and sign. John will

 also contact Trio and Hygrade for the cost of sending out our 2019 Tax Bills and let the Board

 know the outcome.

 Vote: Unanimously all in favor.

 14. SCHOOL SALE PROJECT

 The School will be surveyed next week by Matt McDonald and a Deed prepared for the cut

 out portion. Once this is complete we will forward the information to Keenan Auction to move

 forward with auctioning off the school.

 15. JUNKYARD

 Moved by Louise Fournier and seconded by Jennifer Dube for John to give notice to Ricky

 Saucier to clean up two unpermitted Junk Yards/ Automobile Grave Yards located on his

 properties on Old Main Street and at his garage on Route 11. Send the letter certified and give

 him a deadline of August 31, 2019 to clean up both properties

 Vote: Unanimously all in favor.

 Moved by Arthur Carroll and seconded by Wendy Dube for John to send a certified letter to

 Maurice Pelletier to inform him that his unpermitted Junk Yard needs to be cleaned up by

 August 31, 2019.

 Vote: Unanimously all in favor.

 16. OTHER BUISNESS

* The 3-year Municipal Plowing Contract is up for renewal. A new contract needs to be created for review.
* Bids for heating oil and municipal plowing will need to be completed for the upcoming year.

 17. EXECUTIVE SESSION PERSUANT 1 M.R.S.A. § 405 (6) (A) PERSONNEL MATTERS

 Moved by Louise Fournier and seconded by Arthur Carroll to enter into Executive Session at

 9:56 P.M.

 Vote: Unanimously all in favor.

 Come out of Executive Session at 10:45 P.M.

 Moved by Louise, seconded by Wendy, that Michelle will meet with John and review the

 areas the Board wants improvement on.

 Vote: Unanimously all in favor.

 18. ADJOURNED

 Moved by Wendy, seconded by Arthur to Adjourn

 Vote: Unanimously all in favor.

 Adjourn at 10:45 P.M.